Tutor Professional Development Handbook: B.Ed. in Initial Teacher Education - French Year 3 Semester 1

HANDBOOK FOR TUTORS





Wisdom, Knowledge and Prudence





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The Government of Ghana







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Foreword

In Ghana we have made great strides in transforming our teacher education system over the past few years. With each passing year the changes brought about through these reforms are maturing, embedding, and sustaining. Once the first B.Ed. graduates from Colleges of Education enter basic school classrooms from 2022 onwards, I am sure that as a nation, we will truly start to see the benefits of these reforms.

The success of national reforms depends on individual tutors and individual teachers working in classrooms across the country every day. The progress that we want to see will only be brought about through the consistent and regular application of the professional knowledge, professional practice and professional values and attitudes set out in the National Teachers' Standards.

This is where the Tutor Professional Development Handbooks have such an important role to play, and it is very pleasing to see the continued development and use of these handbooks as we enter the 3rd Year of the B.Ed. in Initial Teacher Education.

These Handbooks aim to ensure that tutors in Colleges of Education are reflecting critically on their methods of teaching and learning and supporting each other to implement the B.Ed. in line with the National Teacher Education Curriculum Framework and National Teacher Education Assessment Policy. Assessment is one of the areas where we need to pay particular attention as the teacher education reforms matures and is sustained. The National Teacher Education Assessment Policy sets out the range of formative and summative modes and methods of assessment required to ensure that the B.Ed. is both implemented and assessed as planned. Assessment is a key driver of learner behaviour, and we must all ensure that we are familiar with the National Teacher Education Assessment Policy and applying it consistently to ensure that we eliminate the 'chew, pour, pass and forget' syndrome which has infected our education system. These Handbooks pay particular attention to assessment and are an important tool in ensuring that we are all following national policy guidelines correctly and consistently.

This latest set of Professional Development Handbooks, developed by four mentoring universities (University for Development Studies, University of Education, Winneba, University of Ghana and Kwame Nkrumah University of Science and Technology) and tutors from their affiliated Colleges of Education, are the second set of Professional Development Handbooks to be developed since Transforming Teaching, Education & Learning (T-TEL) became a Ghanaian not-for-profit organisation. I would like to take this opportunity to thank both the Ghana Tertiary Education Commission and Mastercard Foundation for making all this possible.

Robin Todd Executive Director, T-TEL September 2021

Year Three Semester One FRENCH Tutor Version of Weekly PD sessions

Tutor PD Session 1 for Lesson 1 in the 4 Course Manuals

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- General principles and theories of morphology and syntax

B: Research Methods in French

- General issues on Research Method

C: Theories and Approaches to Language Acquisition and Learning

- Theories and notions of language acquisition and learning

D: Vocabulary and French Orthography

- French Orthography: Characteristics and Scope I

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson overview	 Reflection 1.1 Start the PD session with an icebreaker in French (a song/ poem/ a short game) Eg. Poem entitled: 'Ma main' 1.2 Tell how useful the Year 2, Semester 2 PD session was and how it would influence your teaching in the current semester. NTS 3k, m, o. 1.3 Read the main purpose of the first lessons of the course manuals and think-pair-share with a colleague. Ref. to course manuals: A: Morphology and Syntax of French and Usage, p.13 B: Research Methods in French, p.10 C: Theories and Approaches to Language Acquisition and Learning, p.11 D: Vocabulary and French Orthography, p. 11 1.4 Discuss and share with the whole group issues of GESI such as gender and language acquisition, how to assign roles in the language class and resources for teaching students with special needs. 	20 min

- 1.5 Identify the distinctive (unique) aspects of the first lessons and share your observations with the whole group.
- 1.6 In pairs, explain what is expected to be achieved in the CLOs and CLIs and indicate how they are related to student teachers' relevant previous knowledge.
- 1.7 Share with the whole group.

Ref. to course manuals:

A, B, C, D, pp. 13, 10, 11 and 11 respectively

Concept Development (New learning likely to arise in this lesson):

Concept Development

2.1 In groups, read the sub-topics of Lesson 1 and discuss them.

25 mins

Ref. to the course manuals:

A, B, C, pp. 14 - 15, 11 - 12, 11-12, and 11-12 respectively

- 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics, eg Morphology, Syntax, Allomorphs, Morphemes etc, and show how you can help student teachers to use different activities and strategies to support learning of these challenging areas in basic schools through STS activities.
- 2.3 In your groups, identify and discuss the appropriate teaching and learning resources needed to teach the concept/sub-topics?

Ref. to Course Manual:

A, B, C, D, pp. 15, 12, 13 and 12 respectively NTS:3j, 3m

- 2.4 In your individual groups, share your findings on the appropriate GESI responsive resources needed to teach and learn the concept/sub-topics with the larger group. Eg. https://www.youtube.com/watchv=sifW8kGrNychttps://www.youtube.com/watch?v=VIvq2sI0I7M
- 2.5 Identify other resources that could be used in the delivery of the lesson prepared. Eg, collection of short texts/jigsaw and YouTube videos.

3. Teaching, learning and	Teaching and learning activities for the lesson	40 mins
assessment activities for the lesson	3.1 In your groups, read the teaching and learning activities and identify areas that require clarification.	
	3.2 Present the areas you identified in the teaching and learning activities for whole group discussion.	
	3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g	
	3.4 Through the use of YouTube videos/ texts/charts/improvised materials in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts.	
	3.5 Read the assessment component of Lessons 1 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o.	
	3.6 Carry out peer teaching of the lesson prepared (at point 3.4 above). NTS 3h	
	3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.	
	3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j	
	Reflection	
	3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities.	
	3.10 Identify other resources that could be used in the delivery of the lessons.	
4. Evaluation and review	Evaluation and review of session	5 mins
of session:	4.1 Share the issues you have about the lesson delivered for clarification?	

4.2 Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?
4.3 Point out unresolved issues that need to be attended to.
4.4 Note the reminder to identify a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/she would share his/her observation during the next PDS.NTS 1a

NTEAP: National Teacher Education Assessment Policy.

The PD session check list: supporting B.Ed. implementation.

In some cases, to support implementation the PD sessions may need to add more detail to what is in the course manuals

What to Include in PD sessions: Check list	Checked and In
	Place.
Course introductions and conclusions	
The first PD session of each semester introduces the course manual/s and course	
expectations to student teachers.	
The final PD session provides the opportunity to review student teachers learning	
from the course	
Prior knowledge: Points for tutors on assessing or activating student teachers' prior	
knowledge.	
Basic School Curriculum: when topics for student teachers are from the Basic School	
Curriculum the PD session makes explicit links.	
CLO: relevant to the session to be introduced	
Lesson Learning outcomes and indicators. PD s essions provide opportunities for tutors	
to model interactive approaches to teaching and learning they will use to support	
student teachers	
Integration of subject specific content and subject specific pedagogy. This is modelled	
in PD sessions through activities for tutors. Any potentially new or challenging concepts	
are explored with tutors	
Subject Specific Training. Where subjects have been grouped together for the PD	
sessions, tutors are guided to activities in the subject course manuals to ensure the PD	
is not generic. Where appropriate there is direct page or point references to activities in	
each of the relevant subject course manuals.	
Integrating GESI: each PD session explicitly highlights at least two (2) teaching and	
learning activities from the course manual/s which should be used to promote student	
teachers' understanding of GESI responsiveness and support the inclusion of all pupils.	
Assessment. Integrating and embedding NTEAP practices	
PD sessions include at least two continuous assessment opportunities which will	
support tutors in developing student teacher's understanding of and ability to apply	
assessment for or as learning.	
Phase Specific Training. Tutors are guided to specific activities in the relevant phase	
course manuals for EG, UP and JHS. Tutors are advised to group student teachers	
according to the phase they are training for specific activities.	
Building in STS. STS tasks are integrated into the PD sessions. Preparing for work in	
school and opportunities for tutors to draw on what student teachers are learning in	
school by, for example, targeting observations linked directly to the themes in the	
course manuals.	
Building in activities which support the development of 21c skills inpartiular the use of	
ICT. The development of these is integrated into the PD sessions including the use of ICT	
to support learning. Each PD session should include at least two (2) examples of	
students being required to use ICT to extend their learning.	

Resources /TLM . Where specific resources are required, it is clear where tutors can	
access them e.g., videos, online resources or readings.	

Tutor PD Session 2 for Lesson 2 in the Course 4 Manuals

Courses/Title of Lesson

A: Morphology and Syntax of French and Usage

- Morphology and Syntax: Structure and Usage

B: Research Methods in French

- General issues on Research Method II

C: Theories and Approaches to Language Acquisition and Learning

- Theories and Notions of Language Acquisition and Learning

D: Vocabulary and French Orthography

- French Orthography: Characteristics and Scope II

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson	Introduction/lesson overview	20 mins
overview		
 Overview of subject/s 	Reflection	
age phase/s to be	1.1. Start the PD Session with an Ice Breaker in French (a	
covered in this PD	song/ poem/short game). Eg. "Je voudrais aller en taxi"	
session and how it will	1.2. The Cuitical Fuiend and testage reflect individually on the	
be oprganised.	1.2. The Critical Friend and tutors reflect individually on the	
Including guidance on grouping tutors	previous week's session and record their experiences.	
according to the	1.3. The Critical Friend shares his/her observation with the	
subject/s, age phase/s.	tutors.	
 Reflection on previous 	tators.	
PD Session	1.4. Pair up and share ideas on your experiences.	
(Introduction to the	, ,	
course manual/s)	1.5. Read the Lesson 2's description in the Course manuals:	
Introduction and	A: Morphology and Syntax of	
overview of the main	French and Usage	
purpose of the lesson in	B: Research Methods in French	
the course manual/s	C: Theories and Approaches to	
 Identification of 	Language Acquisition and	
important or distinctive	Learning	
aspects of the lesson/s	D: Vocabulary and French	
 Reading and discussion 	Orthography.	
of the introductory	1. C. Idoutify leave appropriately from the decorring in the second	
sections up to learning	1.6. Identify key concept(s) from the descriptions of the	
outcomes	four manuals to be discussed in the lessons. <i>Eg. "les éléments de la phrase"</i>	
	elements de la pinase	

	1.7. In pairs, discuss the LOs and LIs in the Manuals,	
	indicate how they are related to student teachers' relevant previous knowledge.	
	1.8. Share your findings with colleagues in the group.	
	 1.9. Read silently on barriers that may affect the learning of the Lesson 2 in the Manuals. Eg. Weak linguistic background of student teachers in French, Perception that French language is very difficult to learn and to teach 1.10. Whole group discussion on how to address them in 	
	the course of the teaching and learning process.	
2. Concept Development	Concept Development	25 mins
 (New learning likely to arise in this lesson): Identification and discussion of concepts 	2.1. In groups, read the sub-topics of Lesson 2 and discuss them. Eg. les éléments de la phrase	
 Identification of possible challenging areas in teaching of the concept. Identification of needed resources for the 	2.2. In groups, identify possible challenging areas in teaching the concepts/ sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities.	
teaching and learning of the concept.	2.3. In your groups, identify and discuss the appropriate teaching and learning resources/improvised materials needed to teach the concept/sub-topics?	
	2.4. In your individual groups, share your findings on the appropriate resources/improvised materials needed to teach and learn the concept/sub-topics with the larger group.	
	2.5. Identify other resources that could be used in the delivery of the lesson prepared. Eg, collection of short texts, jigsaws and items on YouTube.	
	Note : The resources/TLMS should be masculine and feminine responsive.	
 3. Teaching, learning and assessment of activities for the lesson Reading of teaching and learning activities and 	Teaching and learning activities for the lesson 3.1. In your groups, read the teaching and learning activities and identify areas that require clarification.	40 mins

•	identification of areas that require clarification Reading of assessment	3.2. Present the areas you identified in the teaching and learning activities for whole group discussion.	
	opportunities and ensuring they are aligned to the NTEAP and required course assessment: subject project (30%), subject	3.3. In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g.	
•	portfolio (30%) and end of semester examination (40%) Working through one or two activities,	3.4. Prepare, in groups, teaching and learning activities to teach lessons using YouTube videos/ texts/ charts/improvised resources. Present your work on flip charts.	
		3.5. Read the assessment component of the Lesson 2 of the Course Manuals and compare with the components prescribed by NTEAP and review as appropriate.	
		3.6. Carry out peer teaching of the lesson prepared (at point 3.4). NTS 3h	
		3.7. Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.	
		3.8. Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. <i>NTS 3h, j</i>	
		Reflection 3.9. In groups, identify the core transferable skills and gender issues raised during the lesson delivery and explain how they were addressed.	
		3.10. Explain how they can support student teachers to support basic school learners to develop the core and transferable skills such as the use of PowerPoint presentation of lesson through STS activities.	
		3.11. Identify other resources that could be used in the delivery of the lessons.	
4.	Evaluation and review of session:	Evaluation and review of session	5 mins
•	identification of any outstanding issues	4.1. Share the issues you have about the lesson delivered for discussion	

relating to this lesson for clarification • Advance preparation • In the case of	4.2. Share the advanced preparation you have done that facilitated the preparation and delivery of the lesson?4.3. Point out unresolved issues that need to be attended
unresolved issues	 4.4. Note the reminder to identify a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/he would share his/her observation during the next PDS. NTS 1a

Tutor PD Session 3 for Lesson 3 in the Course 4 Manuals

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- Morphemes and Allomorphs

B: Research Methods in French

- Identification of research problem and objectives.

C: Theories and Approaches to Language Acquisition and Learning

- Theories and notions of language acquisition and learning

D: Vocabulary and French Orthography

Principles of orthography system and methods of teaching French orthography II

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson overview	 Reflection 1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/ short game). Eg "Si le mouton était cheval" 1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3 The Critical Friend shares his/her observations with the tutors. 1.4 Pair up and share ideas on their experiences. 1.5 Read the Lesson 3's description in the Course manuals. A. Morphology and syntax of French B. Research Methods in French C. Theories and Approaches to Language Acquisition and Learning D. Vocabulary and French Orthography A, B, C, D pp. 20, 17, 19 and 18 respectively. 1.6 Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons. Eg: Morpheme libre; French orthography 	20 mins

		1.7 In pairs, discuss the LOs and LIs in the Manuals, indicate how they are related to student teachers' relevant previous knowledge.	
		1.8 Share your findings with colleagues.	
		Ref. to course manuals: A, B, C, D, pp. 17, 18, 18-19 and 20 respectively.	
		1.9 Read silently on barriers that may affect the learning of the Lesson 3 in the Manuals.	
		Ex: Weak linguistic background of student teachers in French.	
		Perception that French language is very difficult to learn and to teach.	
		1.10 Whole group discussion on how to address them in the course of the teaching and learning process.Ex: Reminding student teachers that studying French is fun and not as difficult as perceived.	
2.	Concept Development	Concept Development	25 mins
	(New learning likely to arise in this lesson):	2.1 In groups, read the sub-topics of Lesson 3 and discuss them.	
	•		
	•	them. Ref. to the course manuals: A, B, C, D pp. 22, 18-19, 20-21	
	•	 Ref. to the course manuals: A, B, C, D pp. 22, 18-19, 20-21 and 19-20 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3 In pairs, identify and discuss the appropriate teaching and learning resources/improvised materials needed to teach the concept/sub-topics. Ref. to Course Manual pp. 	
	•	 them. Ref. to the course manuals: A, B, C, D pp. 22, 18-19, 20-21 and 19-20 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3 In pairs, identify and discuss the appropriate teaching and learning resources/improvised materials needed to teach the concept/sub-topics. 	
	•	 Ref. to the course manuals: A, B, C, D pp. 22, 18-19, 20-21 and 19-20 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3 In pairs, identify and discuss the appropriate teaching and learning resources/improvised materials needed to teach the concept/sub-topics. Ref. to Course Manual pp. A, B, C, D pp. 23, 20, 22 and 20 respectively. 	

	2.5 Identify other resources that could be used in the delivery of the lesson prepared. Eg: collection of short texts/jigsaw and YouTube videos.	
	Note : The resources /TLM including ICT should be gender sensitive.	
3. Teaching, learning and	Teaching and learning activities for the lesson	40 mins
assessment activities for the lesson	3.1 In your groups, read the teaching and learning activities and identify areas that require discussion.	
	3.2 Present the areas you identified in the teaching and learning activities for whole group discussion.	
	3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g	
	Ex: Grouping student teachers based on gender and ability. Give attention to GESI in addressing student difficulties in the French language	
	3.4 Through the use of YouTube videos/ texts/ charts/improvised materials in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts.	
	3.5 Ask tutors to read the assessment component of Lessons 3 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o Ex: Use Question and Answer to revise student-teacher's knowledge on the concept and forms of morphology	
	3.6 Carry out peer teaching of the lesson prepared (at point 3.4). NTS 3h	
	3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.	
	3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j	

	Reflection 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities. 3.10 Identify other resources that could be used in the delivery of the lessons.	
4.1 Evaluation and review	Evaluation and review of session	5 mins
of session:	4.1 Share the issues you have about the lesson delivered for discussion?	
	4.2 Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?	
	4.3 Point out unresolved issues that need to be attended to.	
	4.4 Note the reminder to identify a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/She would share his/her observation during the next PDS.NTS 1a	

Tutor PD Session 4 for Lesson 4 in the Course 4 Manuals

Courses/Lesson title:

A: Morphology and Syntax of French and Usage,

- Types of grammar

B: Research Methods in French

- Identification of research problem and objectives

C: Theories and Approaches to Language Acquisition and Learning

Language 1 acquisition

D: Vocabulary and French Orthography,

- Principles of orthography system and methods of teaching French orthography II

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson overview	 Reflection 1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/short game). Eg: petit Oiseaux) 1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3 The Critical Friend shares his/her observation with the tutors. 1.4 Pair up and share ideas on their experiences. 1.5 Read the Lesson 4's description in the Course manuals. A: Morphology and Syntax of French and Usage, p.24 B: Research Methods in French, p.22 C: Theories and Approaches to Language Acquisition and Learning, p.22 D: Vocabulary and French Orthography, p. 22 1.6 Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons. 1.7 In pairs, discuss the LOs and LIs in lesson 4 of the Manuals, indicate how they are related to student teachers' relevant previous knowledge. 	20 mins

1.8 Share your findings with colleagues. Ref. to course manuals: A, B, C, D pp. 25, 23, 23 and 22 respectively. 1.9 Read silently on barriers that may affect the learning of the **Lesson 4** in the Manuals. 1.10 Whole group discussion on how to address them in the course of the teaching and learning process. 25 mins 2. Concept Development **Concept Development** (New learning likely to arise in this lesson): 2.1 In groups, read the sub-topics of Lesson 4 and discuss them. Ref. to the course manuals: A, B, C, D pp. 26, 23-24, 24-25 and 23 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3 In your groups, identify and discuss the appropriate teaching and learning resources needed to teach the concept/sub-topics? Ref. to Course Manual pp. 8-9 NTS:3j, 3m A, B, C, D pp. 27, 24, 26 and 24 respectively. NTS:3j, 3m 2.4 In your individual groups, share your findings on the appropriate resources needed to teach and learn the concept/sub-topics with the larger group. 2.5 Ask tutors to identify other resources that could be used in the delivery of the lesson prepared. Eg, Youtube videos on types of morphemes, formulating or stating a research problem. Power point presentation on behaviourist/cognitivist theories of language acquisition. Power point on strategies for teaching French Orthography

3. Teaching, learning and	Teaching and learning activities for the lesson	40 mins
assessment activities for the lesson	3.1 In your groups, read the teaching and learning activities and identify areas that require discussion.	
	3.2 Present the areas you identified in the teaching and learning activities for whole group discussion.	
	3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g	
	3.4 Through the use of YouTube videos/ texts/ charts/improvised materials in groups, prepare teaching and learning activities to teach lessons bearing in mind GESI. Present your work on flip charts.	
	3.5 Read the assessment component of Lessons 4 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o.	
	3.6 Carry out peer teaching of the lesson prepared (at point 3.4). NTS 3h	
	3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.	
	3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j	
	Reflection 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities.	
	3.10 Identify other resources that could be used in the delivery of the lessons.	
4. Evaluation and review of session:	Evaluation and review of session	5 mins
OI SESSIOII.	4.1 Share the issues you have about the lesson delivered for clarification?	

4.2 Share the advance preparation you did that facilitated the preparation and delivery of the lesson?
4.3 Point out unresolved issues that need to be attended to.
4.4 Note: Identify a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/he would share his/her observation during the next PDS.NTS 1a

Tutor PD Session 5 for Lesson 5 in the Course 4 Manuals

Courses/Title of Lesson

- A: Morphology and Syntax of French and Usage
 - Types of grammar
- B: Research Methods in French
 - Concepts of a design and research instruments
- C: Theories and Approaches to Language Acquisition and Learning
 - Problème de l'acquisition de L1
- D: Vocabulary and French Orthography
 - Proposals for reforms and rules for spelling in French

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson	Introduction/lesson overview	20 mins
 overview Overview of subject/s age phase/s to be covered in this PD session and how it will be oprganised. Including guidance on grouping tutors according to the subject/s, age phase/s. Reflection on previous PD Session (Introduction to the course manual/s) Introduction and overview of the main purpose of the lesson in the course manual/s Identification of important or distinctive aspects of the lesson/s 	 Reflection 1.1. Start the PD Session with an Ice Breaker in French (a song/ poem/short game). 1.2. The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3. The Critical Friend shares their observation with the tutors. 1.4. Pair up and share ideas on their experiences. 1.5. Read the Lesson 5's description in the Course manuals: A: Morphology and Syntax of French and Usage B: Research Methods in French C: Theories and Approaches to Language Acquisition and Learning D: Vocabulary and French Orthography 1.6. Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons. 	

	,
 1.7. In pairs, discuss the LOs and LIs in the Manuals, indicate how they are related to student teachers' relevant previous knowledge. 1.8. Share your findings with colleagues in the group. 1.9. Read silently on barriers that may affect the learning of the Lesson 5 in the Manuals. 1.10. Whole group discussion on how to address the barriers in the course of the teaching and learning process. 	
in the course of the teaching and learning process.	
Concept Development	25 mins
2.1. In groups, read the sub-topics of Lesson 5 and discuss them.	
2.2. In groups, identify possible challenging areas in teaching the concepts/ sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities.	
2.3. Through think-pair share, identify and discuss the appropriate teaching and learning resources needed to teach the concept/sub-topics? NTS:3j, 3m	
2.4. In your individual groups, share your findings on the appropriate resources needed to teach and learn the concept/sub-topics with the larger group.	
2.5. Identify other resources that could be used in the delivery of the lesson prepared. <i>Eg, collection of short texts, jigsaws and items on YouTube</i> .	
Teaching and learning activities for the lesson	40 mins
3.1. In your groups, read the teaching and learning activities and identify areas that require discussion on.	
3.2. Present the areas you identified in the teaching and learning activities for whole group discussion.	
3.3. In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g.	
	 how they are related to student teachers' relevant previous knowledge. 1.8. Share your findings with colleagues in the group. 1.9. Read silently on barriers that may affect the learning of the Lesson 5 in the Manuals. 1.10. Whole group discussion on how to address the barriers in the course of the teaching and learning process. Concept Development 2.1. In groups, read the sub-topics of Lesson 5 and discuss them. 2.2. In groups, identify possible challenging areas in teaching the concepts/ sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3. Through think-pair share, identify and discuss the appropriate teaching and learning resources needed to teach the concept/sub-topics? NTS:3j, 3m 2.4. In your individual groups, share your findings on the appropriate resources needed to teach and learn the concept/sub-topics with the larger group. 2.5. Identify other resources that could be used in the delivery of the lesson prepared. Eg, collection of short texts, jigsaws and items on YouTube. Teaching and learning activities for the lesson 3.1. In your groups, read the teaching and learning activities and identify areas that require discussion on. 3.2. Present the areas you identified in the teaching and learning activities for whole group discussion. 3.3. In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c,

opportunities and ensuring they are aligned to the NTEAP and required course	3.4. Read the assessment component of the Lesson 5 of the Course Manuals and compare with the components prescribed by NTEAP and review as appropriate.	
assessment: subject project (30%), subject portfolio (30%) and end of	3.5. Prepare, in groups, teaching and learning activities to teach a lessons using YouTube videos items/ texts/ charts/jigsaws. Present their work on flip charts.	
semester examination (40%) • Working through one	3.6. Carry out peer teaching of the lesson prepared (at point 3.4). NTS 3h	
or two activities,	3.7. Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.	
	3.8. Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. <i>NTS 3h, j</i>	
	- 4	
	Reflection	
	3.9. Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities.	
	Identify other resources that could be used in the delivery of the lessons.	
4. Evaluation and review of session:	Evaluation and review of session	5 mins
 Identification of any outstanding issues relating to this lesson 	4.1. Share the issues you have about the lesson delivered for clarification?	
for clarification	4.2. Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?	
Advance preparationIn the case of	Tubilitated the preparation and delivery of the lesson:	
unresolved issues	4.3. Point out unresolved issues that need to be attended to.	
	4.4. Note the reminder to identify a Critical Friend who	
	participated in the PD session, to sit and to observe your	
	lesson. He/he would share his/her observation during	
	the next PDS. NTS 1a	

Tutor PD Session 6 for Lesson 6 in the Course 4 Manuals

Topics/Title of Lesson

A: Morphology and Syntax of French and Usage

- Grammaire Fonctionnelle

B: Research Methods in French

- Concepts of a Design and Research Instruments

C: Theories and Approaches to Language Acquisition and Learning

- Second Language Learning

D: Vocabulary and French Orthography

- Theories and Practice of Vocabulary and Orthography I

pro wh gui ide SL/	cus: the bullet points ovide the frame for nat is to be done. The idance notes in italics entify the prompt the /HoD needs and each e must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1.	Introduction / lesson overview	Introduction/lesson overview	20 mins
•	Overview of subject/s age phase/s to be covered in this PD session and how it will be oprganised. Including guidance on grouping tutors according to the subject/s, age phase/s. Reflection on previous PD Session (Introduction to the course manual/s) Introduction and overview of the main purpose of the lesson in the course manual/s Identification of important or distinctive aspects of	 Reflection 1.1. Start the PD Session with an Ice Breaker in French (a song/ poem/short game). 1.2. The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3. The Critical Friend shares their observations with the tutors. 1.4. Pair up and share ideas on their experiences. 1.5. Read the Lesson 6's description in the Course manuals: A: Morphology and Syntax of French and Usage B: Research Methods in French C: Theories and Approaches to Language Acquisition and Learning D: Vocabulary and French Orthography 	
	the lesson/s	1.6. Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons.	

 (New learning likely to arise in this lesson): Identification and discussion of concepts Identification of possible challenging areas in teaching of the concept. Identification of needed resources for the teaching and learning of the concept. 2.2. In groups, identify possible challenging areas in teaching the concepts/ sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3. In your groups, identify and discuss the appropriate teaching and learning resources needed to teach the concept/sub-topics? Eg, YouTube videos, short texts, charts. NTS:3j, 3m 2.4. In your individual groups, share your findings on the appropriate resources needed to teach and learn the concept/sub-topics with the larger group. 2.5. Identify other resources that could be used in the 	25 mins
2.5. Identify other resources that could be used in the delivery of the lesson prepared. Eg, collection of short texts, jigsaws and items on YouTube. Note: The resources/TLMS should be male and female responsive.	
g, 11	40 mins
and assessment of	
activities for the 3.1. In your groups, read the teaching and learning activities	
lesson and identify areas that require clarification.	
Reading of teaching	
and learning activities and identification of areas that require 3.2. Present the areas they identified in the teaching and learning activities for whole group discussion.	
clarification 3.3. In small groups, discuss and subsequently share with the	

whole group, ways to integrate the core transferable Reading of assessment skills and GESI in both B. Ed. and Basic School curricula opportunities and into the teaching and learning activities. NTS 1a, 1b, 2c, ensuring they are aligned to the NTEAP 3f, 3g. and required course 3.4. Through the use of YouTube videos/ texts/ charts, assessment: subject project (30%), subject prepare in groups teaching and learning activities to teach lessons. Present your work on flip charts. portfolio (30%) and end of semester examination (40%) 3.5. Read the assessment component of the Lesson 6 of the Course Manuals and compare with the components Working through one prescribed by NTEAP and review as appropriate. Carry or two activities, out peer teaching of the lesson prepared. NTS 3h 3.6. Two tutors from each group to carry out peer teaching of the lesson prepared (at point 3.4). NTS 3h 3.7. Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson. 3.8. Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j Reflection 3.9. Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities. 3.10. Identify other resources that could be used in the delivery of the lessons. 4. Evaluation and review **Evaluation and review of session** 5 mins of session: 4.1. Share the issues you have about the lesson delivered for Identification of any clarification? outstanding issues relating to this lesson 4.2. Share the advance preparation you have done that for clarification facilitated the preparation and delivery of the lesson? Advance preparation In the case of unresolved issues 4.3. Point out unresolved issues that need to be attended to. Note the reminder to identify a Critical Friend who participated in the PD session, to sit and to observe your

PDS.NTS 1a

lesson. He/he would share his/her observation during the next

Tutor PD Session 7 for Lesson 7 in the Course 4 Manuals

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- Types of grammar (Grammaire générative et transformationnelle et application

B: Research Methods in French

- Concepts of a design and research instruments

C: Theories and Approaches to Language Acquisition and Learning

- Factors affecting teaching and learning of second languages.

D: Vocabulary and French Orthography

Theories and practice of vocabulary and orthography II

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson overview	 Introduction/lesson overview Reflection 1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/short game). Eg. Aloutte 1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3 The Critical Friend shares his/her observation with the tutors. 1.4 Pair up and share ideas on their experiences. 1.5 Read the Lesson 7's description in the Course manuals. A: Morphology and Syntax of French and Usage, p.35-36 B: Research Methods in French, p.35 C: Theories and Approaches to Language Acquisition and Learning, p.35 D: Vocabulary and French Orthography, p. 31 1.6 Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons. 1.7 In pairs, discuss the LOs and LIs in the Manuals, indicate how they are related to student teachers' relevant previous knowledge. 	20 mins

	1.8 Share your findings with colleagues.	
	Ref. to course manuals:	
	A, B, C, D pp. 36-37, 36, 36 and 31 respectively.	
	1.9 Read silently on barriers that may affect the learning of the Lesson 7 in the Manuals. Ex: Absence or inadequate Methodology books written in French, found in Ghana.	
	1.10 Whole group discussion on how to address them in the course of the teaching and learning process. Ex: Tutors could prepare short notes to guide Student-Teachers.	
2. Concept Development	Concept Development	25 mins
(New learning likely to arise in this lesson):	2.1 In groups, read the sub-topics of Lesson 7 and discuss them.	
	Ref. to the course manuals: A, B, C, D pp. 37-38, 37, 36-37 and 32 respectively.	
	2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities.	
	 2.3 In pairs, identify and discuss the appropriate teaching and learning resources needed to teach the concept/subtopics? Ref. to Course Manual pp. A, B, C, D pp. 38, 38, 38 and 33 respectively. 	
	NTS:3j, 3m	
	2.4 In your individual groups, share your findings on the appropriate resources needed to teach and learn the concept/sub-topics with the larger group.	
	2.5 Identify other resources that could be used in the delivery of the lesson prepared. Eg, collection of short texts/jigsaw and YouTube items.	

3. Teaching, learning and assessment activities for the lesson

Teaching and learning activities for the lesson

- 40 mins
- 3.1 In your groups, read the teaching and learning activities and identify areas that require clarification.
- 3.2 Present the areas you identified in the teaching and learning activities for whole group discussion.
- 3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g

Ex: Being conscious of different groups of (gender and ability) students in the classroom when putting student teachers in groups for class activities.

- 3.4 Through the use of YouTube videos/texts/ charts in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts.
- 3.5 Ask tutors to read the assessment component of Lessons 7 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o.
- 3.6 Carry out peer teaching of the lesson prepared (at point 3.4). NTS 3h
- 3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.
- 3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j

Reflection

- 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities.
- 3.10 Identify other resources that could be used in the delivery of the lessons.

4. Evaluation and review of session:	Evaluation and review of session	5 mins
	4.1 Share the issues you have about the lesson delivered for clarification?	
	4.2 Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?	
	4.3 Point out unresolved issues that need to be attended to.	
	4.4 Note the reminder to identify a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/he would share his/her observation during the next PDS. NTS 1a	

Tutor PD Session 8 for Lesson 8 in the Course 4 Manuals

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- Morphological Structure of Words, Composition of Words

B: Research Methods in French

- Data collection, interpretation, analyses and formulation of recommendations

C: Theories and Approaches to Language Acquisition and Learning

- Apprentissage de L1 et L2

D: Vocabulary and French Orthography

- Key lexical concepts and the use of the dictionary

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
Introduction / lesson overview	Introduction/lesson overview Reflection	20 mins
Overview	Reflection	
	1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/short game). Eg. Si j'avais d'argent)	
	1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences.	
	1.3 The Critical Friend shares his/her observation with the tutors.	
	1.4 Pair up and share ideas on their experiences.	
	1.5 Read the Lesson 8's description in the Course manuals. A: Morphology and Syntax of French and Usage, p.41 B: Research Methods in French, p.40	
	C: Theories and Approaches to Language Acquisition and Learning, p.40-41	
	D: Vocabulary and French Orthography, p. 35	
	1.6 Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons.	
	1.7 In pairs, discuss the LOs and LIs in the Manuals, indicate how they are related to student teachers' relevant previous knowledge.	

		1
	1.8 Share your findings with colleagues.	
	Ref. to course manuals:	
	A, B, C, D pp. 41, 40, 40-41 and 35 respectively.	
	1.9 Read silently on barriers that may affect the learning of	
	the Lesson 8 in the Manuals.	
	1.10 Whole group discussion on how to address them in the	
	course of the teaching and learning process.	
2. Concept Development	Concept Development	25 mins
(New learning likely to	Concept Development	
arise in this lesson):	2.1 In groups, read the sub-topics of Lesson 8 and discuss	
	them.	
	Ref. to the course manuals:	
	A, B, C, D pp. 41-42, 41-42, 41-42 and 35- 36 respectively.	
	2.2 In groups, identify possible challenging areas in teaching	
	the concepts/sub-topics and show how they can help student teachers to use different activities and strategies	
	to support learning of these areas in basic schools	
	through STS activities. Eg., classification of morphemes,	
	differences between quantitative and qualitative	
	analysis, concept of error and mistake, meaning of words	
	2.3 In your groups, identify and discuss the appropriate	
	teaching and learning resources needed to teach the	
	concept/sub-topics?	
	Ref. to Course Manual pp. 8-9 NTS:3j, 3m A, B, C, D pp. 43, 42, 42 and 36 respectively.	
	NTS:3j, 3m	
	2.4 In your individual groups, share your findings on the	
	appropriate resources needed to teach and learn the	
	concept/sub-topics with the larger group.	
	2. Eldontify other recourses that could be used in the	
	2.5 Identify other resources that could be used in the	
	delivery of the lesson prepared.	
3. Teaching, learning and	Teaching and learning activities for the lesson	40 mins
assessment activities		
for the lesson	3.1 In your groups, read the teaching and learning activities	
	and identify areas that require clarification.	
	2.2 December the agency was identified in the tracking of	
	3.2 Present the areas you identified in the teaching and	
	learning activities for whole group discussion.	

	 3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g 3.4 Through the use of YouTube videos/ charts in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts. 3.5 Ask tutors to read the assessment component of Lessons 8 of the Course Manual and compare with the components prescribed by NTEAP and review as 	
	appropriate. NTS 3k, m, n, o. 3.6 Carry out peer teaching of the lesson prepared (at point 3.4 above). NTS 3h	
	3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were	
	addressed. NTS 3h, j Reflection 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and	
4 Fredricking and assistant	transferable skills through STS activities. 3.10 Identify other resources that could be used in the delivery of the lessons.	F. mina
4. Evaluation and review of session:	4.1 Share the issues you have about the lesson delivered for clarification?4.2 Share the advance preparation you have done that	5 mins
	facilitated the preparation and delivery of the lesson? 4.3 Point out unresolved issues that need to be attended to. 4.4 Note the reminder to identify a Critical Friend who will	
	participate in the PD session by sitting and observing your lesson. He/she would share his/her observation	

during the next PDS.**NTS 1a**

NTEAP: National Teacher Education Assessment Policy.

Tutor PD Session 9 for Lesson 9 in the Course Manual

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- Morphological Structure of Words, Composition of Words

B: Research Methods in French

- Referencing and bibliography

C: Theories and Approaches to Language Acquisition and Learning

- Les cognitivistes et leurs stratégies d'apprentissage d'une langue

D: Vocabulary and French Orthography

- Key lexical concepts, the use of the dictionary and the vocabulary of specific disciplines II

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson overview	 Introduction/lesson overview Reflection 1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/short game). 1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3 The Critical Friend shares his/her observation with the tutors. 1.4 Pair up and share ideas on their experiences. 1.5 Read the Lesson 9's description in the Course manuals. A: Morphology and Syntax of French and Usage, p.45 B: Research Methods in French, p.44 C: Theories and Approaches to Language Acquisition and Learning, p.44 D: Vocabulary and French Orthography, p. 38 1.6 Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons. 1.7 In pairs, discuss the LOs and LIs in the Manuals, indicate how they are related to student teachers' relevant previous knowledge. 	20 mins

		,
	1.8 Share your findings with colleagues.	
	Ref. to course manuals:	
	A, B, C, D pp. 45, 44, 44 and 38 respectively.	
	1.9 Read silently on barriers that may affect the learning of	
	the Lesson 9 in the Manuals.	
	1.10 Whole group discussion on how to address them in the	
	course of the teaching and learning process.	
	course of the teaching and tearning process.	
2. Concept Development	Concept Development	25 mins
(New learning likely to		
arise in this lesson):	2.1 In groups, read the sub-topics of Lesson 9 and discuss them.	
	Ref. to the course manuals:	
	A, B, C, D pp. 45-46, 40-41, 45-46 and 38 -39 respectively.	
	, , , , , , , , , , , , , , , , , , , ,	
	2.2 In groups, identify possible challenging areas in teaching	
	the concepts/sub-topics and show how they can help	
	student teachers to use different activities and	
	strategies to support learning of these areas in basic	
	schools through STS activities.	
	2.3 In your groups, identify and discuss the appropriate	
	teaching and learning resources needed to teach the	
	concept/sub-topics?	
	Ref. to Course Manual pp. 8-9 NTS:3j, 3m	
	A, B, C, D pp. 47, 42, 46 and 39-40 respectively.	
	NTS:3j, 3m	
	2.4 In your individual groups, share your findings on the	
	appropriate resources needed to teach and learn the	
	concept/sub-topics with the larger group.	
	2.5 Identify other resources that could be used in the delivery of the lesson prepared.	
	delivery of the lesson prepared.	
3. Teaching, learning and	Teaching and learning activities for the lesson	40 mins
assessment activities for		
the lesson	3.1 In your groups, read the teaching and learning activities	
	and identify areas that require clarification.	
	3.2 Present the areas you identified in the teaching and	
	learning activities for whole group discussion.	
	j .	

	 3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g 3.4 Through the use of YouTube videos/texts/ charts in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts. 3.5 Ask tutors to read the assessment component of Lessons 9 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o. 3.6 Carry out peer teaching of the lesson prepared (at point 3.4 above) NTS 3h 3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson. 3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j Reflection 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities. 3.10 Identify other resources that could be used in the delivery of the lessons. 	
		_
4. Evaluation and review of session:	Evaluation and review of session4.1 Share the issues you have about the lesson delivered for clarification?	5 mins
	4.2 Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?	
	4.3 Point out unresolved issues that need to be attended to.	
	4.4 Note the reminder of identifying a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/he would share his/her observation during	

the next PDS.NTS 1a

NTEAP: National Teacher Education Assessment Policy.

Tutor PD Session 9 for Lesson 9 in the Course Manual

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- Morphological Structure of Words, Composition of Words

B: Research Methods in French

Referencing and bibliography

C: Theories and Approaches to Language Acquisition and Learning

- Les cognitivistes et leurs stratégies d'apprentissage d'une langue

D: Vocabulary and French Orthography

Key lexical concepts, the use of the dictionary and the vocabulary of specific disciplines IICourses/Lesson title:

A: Morphology and Syntax of French and Usage

- Morphological Structure of Words, Composition of Words

B: Research Methods in French

- Writing the research report

C: Theories and Approaches to Language Acquisition and Learning

Methods of teaching and learning of Second/ Foreign Languages

D: Vocabulary and French Orthography

- Key lexical concepts, the use of the dictionary and the vocabulary of specific disciplines III

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1. Introduction / lesson overview	Introduction/lesson overview Reflection	20 mins
	 1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/short game). Eg; Si j'avais d'argent 1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences. 1.3 The Critical Friend shares his/her observation with the tutors. 1.4 Pair up and share ideas on their experiences. 	
	1.5 Read the Lesson 10's description in the Course manuals.	
	A: Morphology and Syntax of French and Usage, p.48 B: Research Methods in French, p.47	

	C: Theories and Approaches to Language Acquisition and	
	Learning, p.47	
	D: Vocabulary and French Orthography, p. 41	
	b. Vocabalary and French Orthography, p. 41	
	1. C. Idantify key concent(s) from the descriptions of the four	
	1.6 Identify key concept(s) from the descriptions of the four	
	manuals to be discussed in the lessons.	
	1.7 In pairs, discuss the LOs and LIs in the Manuals, indicate	
	how they are related to student teachers' relevant	
	previous knowledge.	
	1.8 Share your findings with colleagues.	
	The strate your timestings than conceagaest	
	Ref. to course manuals:	
	A, B, C, D pp. 49, 47, 48 and 41-42 respectively.	
	A, B, C, D pp. 43, 47, 48 and 41-42 respectively.	
	1.0 Bood cilently on barriers that may affect the learning of	
	1.9 Read silently on barriers that may affect the learning of	
	the Lesson 10 in the Manuals.	
	Ex: Lack of self-motivation and commitment to the	
	teaching profession	
	1.10 Whole group discussion on how to address them in the	
	course of the teaching and learning process.	
	Ex: Motivation stories could be shared with Student	
	teachers from time to time just to motivate them to	
	study more seriously.	
2. Concept Development	Concept Development	25 mins
(New learning likely to	·	
arise in this lesson)	2.1 In groups, read the sub-topics of Lesson 10 and discuss	
,		
,	them.	
,	them.	
,	them. Ref. to the course manuals:	
,	them.	
,	them. **Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively.	
,	them. **Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching	
,	them. **Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help	
,	 Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and 	
	them. **Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help	
	 Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and 	
	 Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic 	
	 Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic 	
	 Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 	
	 them. Ref. to the course manuals: A, B, C, D pp. 49-50, 48, 48-50 and 42-43 respectively. 2.2 In groups, identify possible challenging areas in teaching the concepts/sub-topics and show how they can help student teachers to use different activities and strategies to support learning of these areas in basic schools through STS activities. 2.3 In your groups, identify and discuss the appropriate 	
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	2.4 In your individual groups, share your findings on the appropriate resources needed to teach and learn the concept/sub-topics with the larger group.	
	2.5 Identify other resources that could be used in the delivery of the lesson prepared. Eg, collection of short texts/jigsaw and YouTube items.	
3. Teaching, learning and assessment activities for	Teaching and learning activities for the lesson	40 mins
the lesson	3.1 In your groups, read the teaching and learning activities and identify areas that require clarification.	
	3.2 Present the areas you identified in the teaching and learning activities for whole group discussion.	
	3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g	
	3.4 Through the use of YouTube videos/texts/ charts in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts.	
	3.5 Ask tutors to read the assessment component of Lessons 10 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o	
	3.6 Carry out peer teaching of the lesson prepared (at point 3.4 above). NTS 3h	
	3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson.	
	3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j	
	Reflection 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities.	

	3.10 Identify other resources that could be used in the delivery of the lessons.	
4. Evaluation and review of session:	Evaluation and review of session	5 mins
	4.1 Share the issues you have about the lesson delivered for clarification?	
	4.2 Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?	
	4.3 Point out unresolved issues that need to be attended to.	
	4.4 Note the reminder to identify a Critical Friend who participated in the PD session, to sit and to observe your lesson. He/he would share his/her observation during the next PDS. NTS 1a	

NTEAP: National Teacher Education Assessment Policy.

Tutor PD Session 11 for Lesson 11 in the Course Manual

Courses/Lesson title:

A: Morphology and Syntax of French and Usage

- Morphological Structure of Words, Composition of Words

B: Research Methods in French

- Writing the research report

C: Theories and Approaches to Language Acquisition and Learning

- Teaching and learning of French in Ghana

D: Vocabulary and French Orthography

- The use of the dictionary and the vocabulary of specific disciplines

is t not pro	cus: the bullet points ovide the frame for what o be done. The guidance tes in italics identify the empt the SL/HoD needs d each one must be dressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
1.	Introduction / lesson overview	Introduction/lesson overview Reflection	
		1.1 Start the PD Session with an Ice Breaker in French (a song/ poem/short game).	
		1.2 The Critical Friend and tutors reflect individually on the previous week's session and record their experiences.	
		1.3 The Critical Friend shares his/her observation with the tutors.	
		1.4 Pair up and share ideas on their experiences.	
		1.5 Read the Lesson 11's description in the Course manuals. A: Morphology and Syntax of French and Usage, p.52 B: Research Methods in French, p.51 C: Theories and Approaches to Language Acquisition and Learning, p.51 D: Vocabulary and French Orthography, p. 46	
		1.6 Identify key concept(s) from the descriptions of the four manuals to be discussed in the lessons.	
		1.7 In pairs, discuss the LOs and LIs in the Manuals, indicate how they are related to student teachers' relevant previous knowledge.	

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	1.8 Share your findings with colleagues.	
	Ref. to course manuals:	
	A, B, C, D pp. 53, 52, 52 and 47 respectively.	
	1.9 Read silently on barriers that may affect the learning of	
	the Lesson 11 in the Manuals.	
	1.10. Whole group discussion on how to address them in	
	1.10 Whole group discussion on how to address them in the course of the teaching and learning process.	
	the course of the teaching and learning process.	
2. Concept Development	Concept Development	25 mins
(New learning likely to		
arise in this lesson):	2.1 In groups, read the sub-topics of Lesson 9 and discuss	
	them. Ref. to the course manuals:	
	A, B, C, D pp. 53-54, 53, 53 and 48 respectively.	
	2.2 In groups, identify possible challenging areas in teaching	
	the concepts/sub-topics and show how they can help	
	student teachers to use different activities and	
	strategies to support learning of these areas in basic	
	schools through STS activities.	
	2.3 In your groups, identify and discuss the appropriate	
	teaching and learning resources needed to teach the	
	concept/sub-topics?	
	Ref. to Course Manual pp. 8-9 NTS:3j, 3m	
	A, B, C, D pp. 54, 54, 55 and 49 respectively.	
	NTS:3j, 3m	
	2.4 In your individual groups, share your findings on the	
	appropriate resources needed to teach and learn the	
	concept/sub-topics with the larger group.	
	2.5 Identify other resources that could be used in the	
	delivery of the lesson prepared.	
3. Teaching, learning and	Teaching and learning activities for the lesson	40 mins
assessment activities for		
the lesson	3.1 In your groups, read the teaching and learning activities	
	and identify areas that require clarification.	
	2.2. Duna and the annual and the street of th	
	3.2 Present the areas you identified in the teaching and learning activities for whole group discussion.	
	learning activities for whole group discussion.	
	I .	1

	 3.3 In small groups, discuss and subsequently share with the whole group, ways to integrate the core transferable skills and GESI in both B. Ed. and Basic School curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g 3.4 Through the use of YouTube videos/literary texts/ charts in groups, prepare teaching and learning activities to teach lessons. Present your work on flip charts. 3.5 Ask tutors to read the assessment component of Lessons 11 of the Course Manual and compare with the components prescribed by NTEAP and review as appropriate. NTS 3k, m, n, o. 3.6 Carry out peer teaching of the lesson prepared. NTS 3h 3.7 Use the Lesson Observation Guide to assess the lesson delivery and share observations with the whole group after the lesson. 3.8 Identify the core transferable skills and GESI raised during the lesson delivery and explain how they were addressed. NTS 3h, j Reflection 3.9 Explain how they can assist student teachers to support basic school learners to develop the core and transferable skills through STS activities. 	
	3.10 Identify other resources that could be used in the delivery of the lessons.	
4. Evaluation and review	Evaluation and review of session	5 mins
of session:	4.1 Share the issues you have about the lesson delivered for clarification?	
	4.2 Share the advance preparation you have done that facilitated the preparation and delivery of the lesson?	
	4.3 Point out unresolved issues that need to be attended to.	
	4.4 Remember to identify a Critical Friend who would participate in the PD session by sitting and observing your lesson. He/she would share his/her observation during the next PDS.NTS 1a	

NTEAP: National Teacher Education Assessment Policy.

Tutor PD Session 12 for Lesson 12 in the Course 4 Manuals

Topics/Title of Lesson

i. Review of the course: Morphology and Syntax of French and Usage

ii. Revue du cours : Research Methods in French

iii. Revue du cours : Theories and Approaches to Language Acquisition and Learning

iv. Revue du cours : *JHS vocabulary and French Orthography*

Focus: the bullet points provide the frame for what is to be done. The guidance notes in italics identify the prompt the SL/HoD needs and each one must be addressed	Guidance Notes on Tutor Activity during the PD Session. What PD Session participants (Tutors) will do during each state of the session)	Time in session
 Introduction / lesson overview Overview of subject/s age phase/s to be covered in this PD session and how it will be oprganised. Including guidance on grouping tutors according to the subject/s, age phase/s. Reflection on previous PD Session (Introduction to the course manual/s) Introduction and overview of the main purpose of the lesson in the course manual/s Identification of important or distinctive aspects of the lesson/s Reading and discussion of the introductory sections up to learning outcomes 	Reflection 1.1. Start the PD Session with an Ice Breaker in French (a song/ poem/short game). Eg: (Si le mouton était cheval) 1.2. Through think-pair-share, reflect on the entire weekly PD sessions for the semester and record their experiences 1.3. Share their experiences with the group. 1.4. Identify and share their observations on the 11 Lesson descriptions of the Course manuals: A: Morphology and Syntax of French and Usage, p.46 B: Research Methods in French,p.58 C: Theories and Approaches to Language Acquisition and Learning, p.60 D: Vocabulary and French Orthography, p. 44 1.5. Identify key concepts required for the completion of the entire courses as indicated in the four manuals. 1.6. In pairs, discuss the CLOs and CLIs of the Manuals, indicate how they are related to student teachers' relevant knowledge of the course.	20 mins

			, ,
		1.7. Brainstorm on barriers that might have affected the	
		learning of the 11 lessons in the Manuals.	
		1.8. Discus how these barriers were considered and	
		addressed during the teaching and learning process.	
2.	Concept Development	Concept Development	25 mins
	(New learning likely to		
	arise in this lesson):	2.1. In groups, identify some sub-topics of 11 lessons	
		studied for the semester for discussion.	
•	Identification and		
	discussion of concepts	2.2. In groups, identify possible challenging areas during the	
•	Identification of possible	teaching the sub-topics.	
	challenging areas in	·	
	teaching of the concept.	2.3. Explain how they can help student teachers to use	
•	Identification of needed	different activities and strategies to support learning of	
	resources for the	these areas in basic schools during STS activities	
	teaching and learning of		
	the concept.	2.4. In groups, identify and discuss the appropriate	
	the concept.	resources needed for the teaching and learning of the	
		sub-topics of the lessons. NTS:3j, 3m	
		sub topics of the lessons. Wis.sy, sin	
		2.5. Groups share their findings on the appropriate	
		resources needed for the teaching and learning of the	
		sub-topics with the larger group	
		Sub topics with the larger group	
		2.6. Identify other resources that could be used in	
		delivering the lesson 11. Eq. Collection of short	
		texts/jigsaws and items on YouTube.	
		texts/jigsaws und items on rourabe.	
		Note: The resources/TLMS should be male and female	
		responsive.	
		responsive.	
3.	Teaching, learning and	Teaching and learning activities for the lesson	40 mins
	assessment of activities		
	for the lesson	3.1. In groups, identify teaching and learning activities	
•	Reading of teaching and	exploited during the teaching process and point out	
	learning activities and	areas that require clarification.	
	identification of areas		
	that require clarification	3.2. In the group, mention the areas identified in the	
	Reading of assessment	teaching and learning activities for whole group	
	opportunities and	discussion	
	• •	4.354337011	
	ensuring they are	3.3. In groups, mention some core and transferable skills	
	aligned to the NTEAP	and GESI issues exploited during the teaching and	
	and required course		
	assessment: subject	learning activities of the 11 lessons.	
	project (30%), subject		1

portfolio (30%) and end of semester examination (40%) Working through one or two activities,	 3.4. Discuss and share with the whole group how they integrated these core transferable skills and addressed GESI their lessons issues in both B. Ed. and Basic school curricula into the teaching and learning activities. NTS 1a, 1b, 2c, 3f, 3g 3.5. List resources eg YouTube videos items/ text/charts, used during the teaching and learning of the lessons. Ask them to present their works on flip charts. 			
Review Assessment	Reflection			
Component	3.6. Identify other resources that could be used in the delivery of the lessons.			
	3.7. Brainstorm on how they assisted student teachers to support basic school learners to develop the core and transferable skills (such as the use of projected in teaching) through STS activities.			
	3.8. Brainstorm on how they implemented the two (2) assessment components during the delivery of the Lesson 11: Subject Portfolio and Project portfolio of the Course Manuals.			
	3.9. Compare their works with the components prescribed by NTEAP and review as appropriate.			
4. Evaluation and review of session:	Evaluation and review of session	5 mins		
 Identification of any outstanding issues relating to this lesson for clarification 	4.1. Individually write down issues observed about the 11 lessons delivered and share it with the whole group for clarification			
Advance preparationIn the case of unresolved issues	4.2. Individual tutors who taught a lesson in the semester share their experiences on how they prepared and delivered their lessons.			
	4.3. Tutors point out unresolved issues that need more attention.			
	4.4. Express their general impression about the course content and pedagogie that went with it. NTS 1a			

NTEAP: National Teacher Education Assessment Policy.

The PD session check list: supporting B.Ed. implementation.

In some cases, to support implementation the PD sessions may need to add more detail to what is in the course manuals

What to Include in PD sessions: Check list			
	and In		
	Place.		
Course introductions and conclusions			
The first PD session of each semester introduces the course manual/s and course			
expectations to student teachers.			
The final PD session provides the opportunity to review student teachers learning			
from the course			
Prior knowledge: Points for tutors on assessing or activating student teachers' prior			
knowledge.			
Basic School Curriculum: when topics for student teachers are from the Basic School			
Curriculum the PD session makes explicit links.			
CLO: relevant to the session to be introduced			
Lesson Learning outcomes and indicators. PD s essions provide opportunities for tutors			
to model interactive approaches to teaching and learning they will use to support student teachers			
Integration of subject specific content and subject specific pedagogy. This is modelled			
in PD sessions through activities for tutors. Any potentially new or challenging concepts			
are explored with tutors			
Subject Specific Training. Where subjects have been grouped together for the PD			
sessions, tutors are guided to activities in the subject course manuals to ensure the PD is not generic. Where appropriate there is direct page or point references to activities in			
each of the relevant subject course manuals.			
Integrating GESI: each PD session explicitly highlights at least two (2) teaching and			
learning activities from the course manual/s which should be used to promote student			
teachers' understanding of GESI responsiveness and support the inclusion of all pupils.			
Assessment. Integrating and embedding NTEAP practices			
PD sessions include at least two continuous assessment opportunities which will			
support tutors in developing student teacher's understanding of and ability to apply			
assessment for or as learning.			
Phase Specific Training. Tutors are guided to specific activities in the relevant phase			
course manuals for EG, UP and JHS. Tutors are advised to group student teachers			
according to the phase they are training for specific activities.			
Building in STS. STS tasks are integrated into the PD sessions. Preparing for work in			
school and opportunities for tutors to draw on what student teachers are learning in			
school by, for example, targeting observations linked directly to the themes in the			
course manuals.			
Building in activities which support the development of 21c skills in partiular the use			
of ICT. The development of these is integrated into the PD sessions including the use of			
ICT to support learning. Each PD session should include at least two (2) examples of			
students being required to use ICT to extend their learning.			
Resources /TLM. Where specific resources are required, it is clear where tutors can			
access them e.g., videos, online resources or readings.			

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